

## Bay Area Genealogical Society Board Meeting Minutes – Additions and Corrections

Monday, June 25, 2007

President Loren Martin called the meeting to order at 6:30 p.m. Seventeen people attended the meeting: Susie Ganch, Carole Varnado, Jeanine Lawrence, Loren Martin, Alice Braud-Jones, Mary Martin, Resa Hennings, Ed Harris, Shirley Lindquist, Lee Jared, Leo Waltz, Neil Miserendino, Tammy Frey, Rose Mary Fritz, Claudia Grafton, Connie Ogden, and Rene Ball.

Jeanine Lawrence read from John 4: 21-24 and led us in a prayer.

The Minutes from the May 21, 2007 were approved as corrected by e-mail. The following corrections were in the minutes:

Page 2 under #3 Alice Braud-Jones made the following correction near the end of the paragraph: Ms. Rose's name is *Christine* and not Christina. *Elizabeth Mills has told us she is not available to schedule or accept any bookings until 2008 at the earliest.*

The Treasurer, Resa Hennings, gave the following report. The Balance Brought Forward on May 31, 2007 was \$8,214.20. The Income was from Member Dues \$45.00; Donations \$34.00; and Sale of Publications \$5.50 for Total Income of \$84.50. The Expenses were from Newsletter Printing, Postage \$87.82; Yearbook Postage \$26.34; UBC Room Set-up & Food Service \$46.00; Corporate Book \$90.93; Clayton Library Friends (proceeds) \$893.93; Clayton Library Friends (paver) \$500.00; and Bank Charges (deposit slips) \$42.49 for Total Expenses of \$1,687.51. This left a Balance on Hand of \$6,611.19.

Resa went over the 2006-2007 Budget Year-to-Date. We are \$277.45 under budget at the end of the Third Quarter Year-to-Date. We need to work on the budget figures for the 2007-2008 Year. **ACTION:** Those who are leaving their office should do a budget for the incoming person to their position; and those who are remaining should do a budget for their position.

Resa went over a report that she made for the BAGS Money-making Projects. We had a profit of \$111.52 from the Book Sale on 8/25/2006. We had a profit of \$2,075.35 from the Family Tree Maker Seminar on 9/30/2006. We had a profit of \$110.81 for the Holiday Party on 12/15/2006. We had a profit on the Sale of the BAGS Tote Bags of \$160.00 during the year 2007; this is an on-going project. We had a loss of <\$54.87> on the Beginning Genealogy Class on 2/17/2007. We had a profit on the Bettag Seminar of \$912.92 on 3/24/2007. We have had expenses of <\$97.33> on the Mt. Olivet Cemetery Transcription Project which is ongoing during the year 2007. Half of the profits from the Bettag Seminar were given to the Clayton Library Friends. The Bettag Seminar helped our attendance because we get new members from the seminars. Seminars are designed to help people with their genealogy. Jeanine Lawrence has no expenses for the information sheets that she sells.

### OLD BUSINESS:

1. Resa gave a copy of the amended Articles of Incorporation and the Application for Employer Identification Number to the Recording Secretary to be kept in the secretary's book.
2. Resa gave a report about what other genealogical societies charge for their back issues. (1) The Owen Family charges \$3.00 for each back issue. (2) The Smith County Tennessee Historical and Genealogical Society charges \$3.50 for back issues. Their quarterlies are 27 pages long. (3) "Footprints from the Marion County Genealogical Society charges \$5.00 + \$1.50 postage for each quarterly. (4) The Upper Cumberland Society charges \$5.00 by the volume which has three issues in a volume. Their charge depends on the age of the publications. --- Susie has not charged

postage but charges \$5.00 for each quarterly. Newer members may want to buy older issues.

**ACTION:** We should stay with \$5.00 for each quarterly. We are charging \$15.00 for each bundle of a year's quarterlies. If the quarterlies are bundled, people cannot see the indexes to see if they want to purchase one.

3. Alice Braud-Jones talked about doing a seminar during the year of 2008. She does not want to do one unless she has more help than she has had in the past. Some suggestions for speakers are: (1) Heritage Society Papers – a lady gives a talk on doing papers for heritage societies such as the D.A.R. (2) Christine Rose is a good possibility. Claudia Grafton mentioned to Ms. Rose that we might be interested in having her as a speaker for a seminar. She was interested in doing one for our society. (3) Claire Mire Bettag mentioned Dr. Tom *Shawker* as a speaker. Dr. *Shawker* is a retired medical doctor who *speaks on* DNA Research. Clayton Library Friends was thinking about doing a seminar in 2008, but they decided to wait until 2009. Alice said that we would be pushing it to do one in March or April 2008. **ACTION:** Alice needs more help when we do another seminar. Where will we have another seminar? Patty *Shawker* also does seminars; she comes from Washington, D.C. *Patty Shawker is Dr. Shawker's wife. She is on the Board of NGS and is assistant director of the National Institute for Genealogical Research at the National Archives.* Rose Mary said that we want people to know that we are doing a seminar worth attending. The DAR lady would be good for a class for a specific group. We need to check costs. Neil Miserendino moved that we ask Christine Rose to do a seminar. Connie Ogden seconded the motion. Neil amended the motion to ask Ms. Rose what she would charge to do a seminar. The motion passed.

## COMMITTEE REPORTS:

1. Alice Braud-Jones reported on the Mt. Olivet Cemetery Project. We do not have permission to publish information yet. **ACTION:** Alice will talk to Doug Wilson, and they will go back to the cemetery to talk to Gus Hollis who is in charge of the cemetery about what he thinks about publication. Mr. Hollis likes our quarterly. The group transcribing the mausoleum has finished their transcribing. The mausoleum could be the first section to be published. Alice wants to have a meeting with the whole transcribing committee. The internet would be the last place that we would publish; the cemetery is very concerned about us publishing on the internet. Alice felt that the data should be correct before we enter it into the computer. Neil suggested taking the computer print out and check it with the cemetery tombstones. **ACTION:** The verification committee will have forms and computer lists to check the tombstones. We need to do the data entry for the mausoleum. The "Quarterly" will just print the basic information. The location of the tombstones and the photographs could be in a book. The cemetery staff is concerned about people not coming to them about location of the tombstones.
2. Carole Varnado, Historian, sent two articles to Susie. She is limping along month by month with the "Five Generation Charts". Alice suggested that we could use the "Five Generation Charts" that are complete with five generations in the "Quarterly" that have already been used in the "Newsletter". Rose Mary asked if we could submit "Five Generation Charts" for a collateral line. At one time the Board decided that the "Five Generation Charts" could only be members. Tammy Frey said that if a person is living, they need to approve their chart to be used in our publications. Rose Mary thinks that membership has no bearing for the "Five Generation Charts". Using spouses of members would add more "Five Generation Charts".
3. Neil reported on the Mount Olivet Cemetery Project. We will verify one section that is transcribed electronically to determine if we only need one verification step.
4. Neil reported on the Mount Olivet Data Entry. Neil is trying to find a form that can be used on the internet. He has not found a form.
5. Neil Miserendino, Yearbook Editor, reported that there will be no information until the end of the year because all of the Yearbooks for 2006-2007 have been distributed.

6. Neil Miserendino, E-mail Chairman, reported how the change from Time-Warner to Comcast will affect the e-mails. Neil stated that it would take only a few minutes to change the "houston.rr.com" to "comcast.net". Leo Waltz stated that the change may be different as some names may have to change – not just the extension. We decided to wait until Comcast changes the names as the old e-mail address will work until the end of the year. We may act earlier if we get more information.
7. Shirley Lindquist, Nominating Committee Chairman, reported that the same nominees remain on the slate as announced in the May Board Meeting. Resa Hennings is the nominee for President. Alice Braud-Jones is the nominee for 1<sup>st</sup> Vice-President. Claudia Grafton is the nominee for 2<sup>nd</sup> Vice-President. Rene Ball is the nominee for Recording Secretary. Lee Jared is the nominee for Corresponding Secretary. Tammy Frey is the nominee for Registrar. Shirley will announce the Nomination process at the June General Meeting and accept additional nominations.
8. Shirley Lindquist, New Member Services Chairman, submitted the following report. "A draft outline was developed for Basic Steps to Researching Your Family Tree Course. The 2.5 course will be scheduled in the fall. Shirley Lindquist, Alice-Braud Jones, and Carole Varnado were present at this meeting. Doug Wilson and Leo Waltz were invited to participate and send input. Shirley Lindquist will survey members at the June general meeting, and ask Neil to send an e-mail to the membership asking how many people would be interested in a basic beginning course that would be scheduled in the fall. Shirley will also call new members of the last 4 months to determine their interest." Shirley wants to gauge the course as to where the people are in their genealogical research.
9. Shirley Lindquist, Library Display Committee, reported that Resa Hennings, Alice Braud-Jones, Claudia Grafton, and Carole Varnado will meet July 20, 2007 at 10:00, at the Freeman Library. The Freeman Library is scheduled for a BAGS display in September and the Friendswood Library is scheduled for a BAGS display in October. The theme is "Our Women Ancestors". Claudia said that she didn't want to be on the committee on a regular basis, but she would do some projects such as the signs. Shirley asked if there is much value in doing these displays on an annual basis. Shirley said that the displays don't make money or get new members. Claudia said that it is educational. Neil suggested that we wait until after October to take a vote to decide if we want to keep doing the displays. The Friendswood Library display is much smaller than the one at the Freeman Library. **ACTION:** We will invite the membership to the July meeting of the Library Display Committee. Loren will include it in the agenda, and Shirley will do a sign-up sheet.
10. Shirley Lindquist, Corresponding Secretary, reported that she sent get well cards to Doug Wilson after cataract surgery and to Kathleen McConathy who had a stroke.
11. Jeanine Lawrence, Meeting Room Chairman, asked the UBC Hostess about Sam preparing a meal for our Holiday Party on December 7. Jeanine has requested that we have the Chapel, but that is not confirmed yet. Jeanine suggested that we have a salad bar, prime rib, baked potato, roll, coffee, tea, and water for the menu. This menu will cost \$10.00 per person for Sam to prepare. This had been placed on Sam's schedule. Claudia is looking into Hattie McKinley's suggestion for a program by a woman who does characters and changes costumes for our Holiday Party. Susie suggested a ukulele group that is made up of senior citizens, and they do not charge for their performance. Susie has seen them, and they are quite good. Jeanine reported that the May attendance at the Board Meeting was 10, and there were 52 people at the Society Meeting (48 members and 4 visitors). The changes in the meeting room are that Friday, July 27 and Friday, August 31 will be in the Chapel. The June Church expenses were the Room Set-up Fee \$30.00 and Food Service Fee \$13.55 for a Total of \$43.55.
12. Rose Mary Fritz, Registrar, reported that we have two new members: Glenn C. Mathis, Sr. and Regina D. Flynn; their memberships bring us to 180 members which are what we had last year. She said that the Workshop and the Seminar have helped us get new members. We are approaching the season for paying dues; Gerry Higgs has already signed up for next year. The

By-Laws state that we drop memberships if they have not paid by the end of October. We need to get started on the membership drive early. **ACTION:** Loren said that he will announce it on Friday.

13. Leo said that he saw Dick Warren in the parking lot, and he had to leave because he received a phone call. Dick said that the programs will be the same as he has said before. Alice Braud-Jones will speak on "My Heroes: The Code Talker and the Commandant" at the June meeting. Ginny Toney will speak on "West Virginia Research" in July. We will have our annual "Show and Tell – Pot Luck Dinner" in August.
14. Susie Ganch, Quarterly Editor, reported that she has finished the "June Quarterly"; however, it hasn't been printed. The "June Quarterly" is filled thanks to Carole Varnado, Heather Wooten, Annette Bowen, Paula Sinning, and Shirley Lindquist for some filler material. She doesn't have anything for September yet. She has the diary from Paul Ostermayer, written by his great-grandfather who came from Germany through the Port of Galveston and kept a diary of the voyage and his time in Texas. He landed in Galveston and traveled through Texas around 1848. It is very interesting, but it is 150 pages long. It will take some editing and to put it in several quarterlies, it will have to be pared down to about half of what it is in its present form. The diary is all she has at the present time. Annette Bowen included her contact information including her address and e-mail address with her article in the June quarterly. She wanted to do that so that anyone reading the quarterly could contact her if they had information for her or needed information from her regarding the family history. The question is should we always do that or just include information when the submitter wants to...or should we allow it at all? The Board felt that if Annette wanted to include her contact information that it would be all right. It should be optional if anyone else wants to include contact information. Susie wants to do the cemetery transcriptions in a timely manner with everything being verified first, so there won't be any breaks in the publications.
15. Susie reported that she has 6 BAGS Tote Bags left. She will wait to order more of them
16. Tammy Frey, Publicity Chairman, reported that she is sending the regular meeting announcements.
17. Claudia Grafton, Cookbook Chairman, reported that people attending the Society meetings are enthusiastic about the cookbook.
18. Connie Ogden, Telephone Committee, reported that they have tried a new attitude. Her committee made 37 calls. Fifteen said to keep calling. Five said do not call, and 17 people left a message or the phone was disconnected. **ACTION:** The committee will call if they miss three general membership meetings.
19. Leo Waltz, Webmaster, reported that the Friendswood Library has something on their schedule to be put on the web. October 11-13 is the "Celebration of the 150<sup>th</sup> Anniversary of the German Free School".
20. Lee Jared said to think of the Fourth of July when preparing food for Friday's meeting.
21. Mary Martin, County Coordinator, reported that we had 18 BAGS members rode the bus to the Clayton Library on May 30; four people who wanted to go were unable to make the trip. We collected \$28.00 to send as our donation to the East Harris County Senior Citizens Bus Program. Our next scheduled trip is on Monday, July 9. The other scheduled trip is on Wednesday, August 22.

The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Mary Leonard Martin  
Recording Secretary